

Westfield Township Board of Trustees

Regular Meeting
February 19, 2018

Trustee Schmidt called the meeting to order at 7:05 PM. with the Pledge of Allegiance. Roll call: Likley – aye, Horner – aye, Schmidt – aye.

Fire Station

- Jack Franz – Safety Service Building Levy Committee Chair & Karen Martin – WFRD
 - Met to organize the plan for a success passing of the May levy
 - Need to get residents in to the current Fire Station to see the need
 - Get the right message out to the residents/voters
 - The current station does not have the capacity to fit the equipment. Federal regulations require larger and wider trucks.
 - 2006/2007 purchase of a truck to fit the station was costly due to the modifications necessary. The back wall of the station was also cut out to fit the newer trucks.
 - Shower facilities & extracting washing machines are a need not a luxury. Members take home contaminants from the runs and expose their families to these environmental issues.
 - Improvements to the website, developing the Facebook page will all aid in getting the message to voters.
 - Community volunteers are being recruited. John Gladden, is crafting the message to be used regarding the levy.
 - Donation are being sought for handouts, mailers, etc.
- A letter was received from the Medina Board of Elections stating the language to be on the levy. Trustee Schmidt submitted the receipt of submission to F.O. Haendiges for the records.

Comments from the Floor

- N/A

Minutes to be approved

- **Schmidt makes a motion** to accept the February 5, 2018 Regular meeting minutes as corrected; seconded by Likley. Roll call: Likley – aye, Horner – aye, Schmidt – aye

Cemetery

- N/A

Zoning

- Trustee Schmidt spoke with ZI Sims about setting a date for Annual Township Plan Update Meeting. The tentative dates of 3/10/18 at 9:00 AM or 3/12/18 at 6:30 PM have been set. Although by-laws are still in review with Mike Lyons, a meeting needs to be scheduled.

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- The Zoning Commission will be given guidance and a timeline for the Comprehensive Plan.
- The Township Plan is required to be reviewed annually with all Township Officials and Boards. Each Board will need to advertise notice of the meeting.
- The Zoning Commission will begin reviewing 606.29 Plan Developments as per the Comprehensive Development Plan schedule of priorities.

BZA

- Kratzer Use Variance Public Hearing set for April 4th or 5th. Zoning Secretary Porter will follow up with phone calls to BZA members.
 - BZA needs to schedule an Organizational Meeting
- New text sections are available for members binders. Maps have not been approved and are not available yet.
 - A Planning Services Meeting was advertised for Friday, February 23, 2018 at 6:30 PM.

Road Report

- A quote for Chip & Seal for Westfield Landing Road in the amount of \$12,257.40 was presented by Roads Supervisor Evans.

Trustee Likley makes a motion to proceed with the Chip & Seal of Westfield Landing Road authorizing the quote received through the Medina County Engineer; seconded by Schmidt. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

- An estimate of \$284K was received to asphalt this section of Buffham Road. This will be on hold for now.
- Sealed Mow & stone bids submission will be advertised on February 28th and March 7th. Received bids will be opened March 19, 2018 at 7:30 AM. 2 stone bids were received last year and the contract was split between the 2.
- The Westfield Road & Route 224 R-cut is proposed for 2019. Trustee Schmidt received a call from ODOT's Mr. Huber who is working on getting a meeting set for early summer to discuss plans with all stakeholders.
- Road Supervisor Evans spread 1.25 ton of cold seal last week.
- A purchase of crack seal for White Road & Westfield Valley was done; a machine will be rented to service those roads.
- Evans may look into using a new oil based MC again for the roads.

Old Business

- Recycle Center – No new meeting scheduled. 2 bids will be accepted to make a recommendation for the contract. It will be a 20-year contract, splitting the residential from the commercial. A resident questioned whether any of the County debt costs will be passed on to residents. The debt costs are based on the tipping fee to the hauler.

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- Hall Rentals
 - March 4 and March 25
- Trustee Horner received information regarding Franchising Revenue from Spectrum. Township could receive 5% of gross revenue of the 205 customers for approximately \$9,000 annually. The average customer would see a \$3.75 increase on their monthly bill. Mike Lyons will need to review information is needed before a decision is made.

New Business

- Medina County Health Department has scheduled their annual meeting for March 5th at 6:30 PM. It conflicts with the regular Trustee meeting.
- Suggestions for the Grand Marshal of the Memorial Day Parade in Westfield Center are being sought. Any suggestions should be forwarded to the Trustee's attention. A veteran is sought for this honor.

Announcements

- March 5, 2018 – Trustee Regular Meeting – 7:00 PM
- March 10 or March 12 – Annual Township Plan Meeting

Fiscal Officer's Report

Schmidt makes a motion to pay the bills in the amount of \$9,894.65 as submitted; seconded by Likley. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

- Cargill - \$4,513.53 – Loads of salt
- Superfleet - \$61.26 – Gas for the Dodge

Fund Status

- \$403,930.17 Checking
- \$100,199.28 CD

Appropriation Reallocations

- N/A

Likley makes a motion to approve Resolution 2018-07 to set permanent appropriations year ending 12-31-2018; seconded by Schmidt. Roll call: Likley – aye, Schmidt – aye, Horner – aye. The motion passes unanimously.

- It was noted that \$100,000 plus is set aside in a Certificate of Deposit
- \$5,000 is in capital reserves for a new mower
- The final budget will be submitted to the Budget Commission
- In the event revenues increase the Certificate of Resources will be amended with the Auditor

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Correspondence

- A letter is expected from the SPCA to report their services within the Township.

Likley makes a motion to adjourn at 8:30 PM; seconded by Schmidt. All said aye.

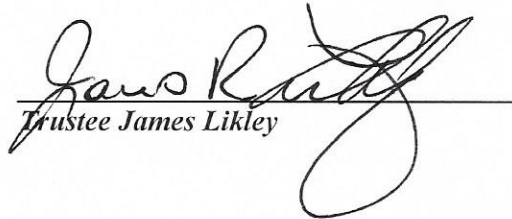
Respectfully submitted by:

Michelle English

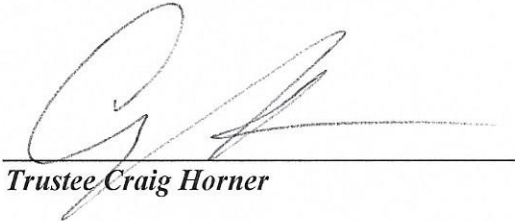
Date approved: MARCH 5, 2018



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner